



**JOB TITLE: Cabinetmaker**

**DEPARTMENT: Production**

**FLSA STATUS: Non-exempt**

**REPORTS TO: Director of Production**

**SUMMARY: Responsible for plans, layout, fabrication, assembling, installation, and repair of wood, plastic, laminate, metal parts and other areas as noted by CAD drawings. This position requires a strong attention to detail, quality and thoroughness.**

**Essential Functions**

**Building (80%)**

- Reads and interprets blueprints, sketches, and product specifications to determine sequence and methods of fabricating, assembling, and installing wood, plastic and metal parts.
- Layout and mark dimensions and reference lines on material to develop and trace patterns of products, parts or uses templates.
- Utilize various types of woodworking machinery, stationary and hand tools.
- Assemble case and cabinetry to specification.
- Install and assembles supportive framework according to blueprints.
- Inspect assemblies and install for conformance and specifications.
- Repair and maintain wood products.

**Quality, Repair and Maintenance (20%)**

- Inspect assemblies and installation for conformance to specifications.
- Repair and maintain metal products.
- Identify and resolve problems in a timely manner and develop alternative solutions where necessary.
- Communicate changes and progress including project timeline and budget; including developing and implementing cost savings measures.
- Meet productivity standards and strive to increase productivity through prioritizing and planning.
- Document materials used (and unused) as indicated on blueprints to maintain inventory.

**Position Qualifications**

<b>Education &amp; Experience</b>	<b>Mathematical Skills</b>
High School Diploma with 7-10 years of job-related experience preferably in a construction or manufacturing production environment.	Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals. Ability to calculate figures and amounts such as proportions, percentages, rates and ratios
<b>Other Skills/Experience</b>	<b>Reasoning Ability</b>
Must be able to accommodate a rotating work schedule to include nights, weekends and holidays. Must be available to travel as requested.	Ability to apply common sense understanding to carry out detailed written or oral instructions. Ability to deal with problems involving a few concrete

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	variables in standardized situations.
<b>Computer Skills</b>	<b>Physical Demands</b>
<b>Microsoft Outlook:</b> Basic Skill Level <b>Microsoft Word:</b> Basic Skill Level	While performing the duties of this job, the employee is regularly required to move around, use hands, use feet to walk and drive forklift, stand for long periods of time, and push/pull/lift/move up to 75 pounds unassisted. This position is a working manager position and will conduct tactical daily work.
<b>Language Skills</b>	<b>Work Environment</b>
Ability to read, write and interpret documents in English such as safety rules, operating and maintenance instructions and procedure manuals. Ability to read, analyze and interpret common trade journals, financial reports and legal documents. Ability to respond to common inquiries.	The noise level in the work environment can be loud in production areas. Hearing protection is provided as an optional use. Must comply with safety & dress codes for all production areas. Must follow all safety guidelines as outlined in the RES Safety Manual dated 12/2012.

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